

ORDINANCE NO. _____

An ordinance amending Section 4.244 of the Los Angeles Administrative Code, pertaining to definitions relating to Vacations, to provide clarifying and updated language, and place the subsections in a different order.

**THE PEOPLE OF THE CITY OF LOS ANGELES
DO ORDAIN AS FOLLOWS:**

Section 1. Section 4.244 of Article 1, Chapter 6, Division 4 of the Los Angeles Administrative Code is amended in its entirety to read as follows:

Sec. 4.244. Definitions.

The words and terms defined in this section shall have the following meanings as used in this Article.

(a) **"City Service"** or **"Service with the City"** means employment in any position with the City of Los Angeles, or any of its departments, bureaus or offices, including any department having control of its own funds.

(b) **"Employee"** means any person employed in City service, except those excluded by Section 4.256 of this Article, and includes officers of the City.

(c) **"Qualifying Year"** for a full-time employee means the first period of 12 consecutive months of service with the City and 2,080 regular paid hours (non-overtime) either occurring within or exceeding that 12-month period after entrance or re-entrance into City service, subject to deduction for all periods as an intermittent employee, as provided in Section 4.246(4) of this Article.

A half-time employee's qualifying year means the first period of 12 consecutive months of service during which the employee was compensated for at least 1,000 hours, subject to deduction for all periods as an intermittent employee, as provided in Section 4.246(4) of this Article.

(d) **"Service Year"** means each period of 12 consecutive months of employment following an employee's entrance or re-entrance into service with the City including any of its departments, or between any two anniversaries of such entrance or re-entrance.

(e) **"Year of Service"** means an aggregate period of 12 months for which a full-time employee has earned vacation credit or a half-time employee has earned prorated vacation credit, subject to deductions for absences as provided in Section 4.246 of this Article.


(f) **“Full Pay”** means the amount of pay an employee would receive for the period during which the employee is away on vacation, if the employee worked the days and hours prescribed for the position. Overtime pay shall not be included in such determination.

Sec. 2. This ordinance shall be effective upon publication, pursuant to Charter Section 252(g).

Sec. 3. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Approved as to Form and Legality

MICHAEL N. FEUER, City Attorney

By _____
VIVIENNE SWANIGAN
Assistant City Attorney

Date 1/6/22

File No. _____

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The Clerk of the City of Los Angeles hereby certifies that the foregoing ordinance was passed by the Council of the City of Los Angeles.

CITY CLERK

MAYOR

Ordinance Passed _____

Approved _____